

**Saint John the Apostle Catholic School  
School Advisory Board  
Minutes of the November 4, 2008 Meeting**

- Dave Smith called the meeting to order at 6:30 p.m. and led the assembled group in an opening prayer.
- Members in attendance were: Dave Smith, Terry Kane, Karen Fittler, Susan Skoczynski, Rob Parker, Cathi Reade and Vivian Uthe. In addition to the members of the Board, George Sorrentino, School Business Manager, and a guest attended the meeting.
- The minutes of the October meeting were presented and approved.

Pastor's Report – no report given.

Principal's Report – no report given.

Chairman Dave Smith reported the following:

- All confidentiality agreements have been signed by SAB members.
- Parish Welcome Training – The three major Parish councils have been asked to staff the welcome table after masses, along with Eucharistic Ministers and Lectors. Establishing a training schedule has been problematic. Rob Parker has been trained. Dave agreed to send a note to Bob Brooks advising him that most members of the SAB will receive training when the various ministries receive training. Dave will arrange for separate training for Vivian and Terry. This proposal was accepted by the assembled group. Rob advised that the training is quite simple and we may also be able to learn from sitting with someone else that has already been trained.

Finance Report

- Rob identified the key issue in this area – tuition rates. He established a goal of setting the recommended rates at the next SAB meeting. The proposed rates below represent a 5.5% to 6% increase over the current school year's rates. The direction for future tuition will be to avoid continuous and constant smaller fundraising activities throughout the year. A possible solution to this is a one-time annual fee of approximately \$100 to cover nearly all fundraising needs, including PTO dues, yearbooks, etc. The school (including the PTO) would still sponsor certain activities, including the Gala, Golf Outing, Harvest Festival and the 5K Run. Enrollment is the driver – if we increase enrollment, tuition rates will stabilize.
- The proposed tuition rates for the 2009-2010 school year are:

- Grades K-8
  - In Parish - \$4625, \$4000 (2<sup>nd</sup> child), \$3300 (3<sup>rd</sup> child)
  - Out-of-Parish - \$5125, \$4250 (2<sup>nd</sup> child), \$3825 (3<sup>rd</sup> child)
  - Non-Catholic - \$5625, \$4500 (2<sup>nd</sup> child), \$4100 (3<sup>rd</sup> child)
- Pre-K, full day
  - In Parish - \$5300, \$4300 (2<sup>nd</sup> child), \$3300 (3<sup>rd</sup> child)
  - Out-of-Parish and Non-Catholic - \$5550, \$4550 (2<sup>nd</sup> child), \$3550 (3<sup>rd</sup> child)
- Pre-K, half day
  - In Parish - \$3225
  - Out-of-Parish and Non-Catholic - \$3350
- George Sorrentino advised that a “report card” and survey for the school have been sent to all school parents.
- We will likely offer a 3-year old Pre-K next year, on a half-day basis, offering parents the option of 2, 3 or 5 days per week. This will not require firing a full-time teacher; instead, it can be staffed with several teachers’ aides. It has been requested that this be presented at the PTO general membership meeting on January 7<sup>th</sup>.

Strategic Planning Committee reported:

- Sue Skoczynski reported on the structure of the Diocesan Strategic Planning Committee. This committee has oversight responsibilities for the other Diocesan committees, similar to a steering committee’s responsibilities.
- At the Diocesan level, a major task is to conduct an annual review of the strategic plan. At the school level, we do not yet have a strategic plan. Dave suggested that it may be premature to establish this as a current year’s goal. He recommended that we wait until Joe Badali has been with the school for a year, in order for him to better identify the direction he wishes us to follow.
- Major issues at the Diocesan level are to implement suggestions from the Meitler and Southern Schools committees. Rob suggested that we review the accreditation materials in the spring to provide a good starting point for strategic plan development.

Development & Grants Committee reported:

- No report given.

The Physical Plant & Building Committee reported:

- No report given.

Legislative & Advocacy Committee reported:

- Vivian reported that St. Pius is the local subject of study for Share-the-Ride. Vivian agreed to follow up this month to review pending legislation at the state level.

Old Business

- No old business.

New Business:

- Karen offered thanks on behalf of the PTO for participation in the Harvest Festival by SAB members. One Board member suggested that the PTO consider selling the t-shirts from the Harvest Festival at the upcoming PTO meeting. Karen issued all SAB members an invitation to attend the PTO general membership meeting on November 5<sup>th</sup> at 7:00 p.m.

There were prayer requests made for Cathi Reade, Davy Andrews' wife, Joe Badali's daughter and Bill and Ginger Hitchings' daughter.

The next meeting will be held on December 2<sup>nd</sup> at 6:30 p.m.

The meeting was adjourned with prayer at 7:02 p.m.