

# Saint John the Apostle Catholic School

---

February 4, 2009

Dear Community Business Partner:

St. John the Apostle School would like to invite you to participate in our seventh annual Auction to be held on May 16 2009 at St. John the Apostle Catholic School. In the past, we raised funds that helped to build a playground, purchase books and reference materials for our media center, as well as tuition assistance and staff development. We hope to maintain these successes, so this fundraiser can continue to be an integral part of helping with the many expenses of operating a growing school. Funds from this year's auction have already been earmarked towards purchasing an upgraded and updated school security system to help ensure the safety of our students. Also, in our continuing efforts to promote reading in our school we are purchasing Virginia Readers Choice award program, by the Virginia State Reading Association. This program includes Pre Kindergarten through Eighth grade level participation and will promote literacy and add books to our media center. Please help us reach our goals through your continued support.

Located in the growing southeast corner of Virginia Beach, St. John the Apostle School is open to all denominations. It is a school, where Catholic tradition is combined with academic excellence. We have an enrollment of 221 students in grades pre-kindergarten through eighth grade and a staff of 49 that are dedicated to providing a commitment to learning, Catholic values, academic rigor, and an awareness of the community to which they belong.

We are asking businesses, families and/or individuals to offer a tax-deductible item or service, which will be auctioned during the event. Cash donations are also welcomed. Our appreciation for your generous charitable donation is expressed as follows:

- Your company or family name will be printed in the Auction Program distributed the night of the event.
- With a donation valued at \$1000 or more – Your company will receive a free ad in the Gala Auction program.
- Your company or family name will be listed in the parish bulletin and school newsletter along with an encouraging message from our pastor and principal to patronize your business. The bulletin is distributed to over 2000 families and the school newsletter goes home with over 200 students.
- Cash donations are also accepted, please see sponsorship levels on attached form for more information.
- You will receive a letter of appreciation acknowledging your donation for your tax purposes.

If you would like to contribute a service or item, please fill out the attached form and return to the school by Tuesday, April 7, 2009. We hope you will be able to help us in this rewarding endeavor. If you have any questions, please contact Marilyn Ertel, at [marilyn.ertel@stjohnsandbridge.org](mailto:marilyn.ertel@stjohnsandbridge.org) or 821.1100. Your generosity to our school is greatly appreciated.

Sincerely,

# **Saint John the Apostle Catholic School**

---

Marilyn Ertel  
Director of Development